



# HR940: Authorizations in SAP HR

## Course 9069 – 24 Hours

### Collection 15

#### Overview

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Control system access for HCM business processes to ensure appropriate separation of duties and legal compliance. Automate the dynamic maintenance of your authorizations based on your organizational structure.

#### On Completion, Delegates will be able to

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- Set up general authorizations
- Create structural authorization profiles
- Create context-sensitive authorizations
- Control access to HCM information by assigning authorizations to users
- Create users and roles
- Utilize the profile generator
- Activate Double Verification Principles
- Determine the responsibility period
- Set up authorization objects for payroll
- Set up authorization checks for evaluations

#### Who Should Attend

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- Application Consultant
- Business Process Owner / Team Lead / Power User
- Data Consultant / Manager

#### Prerequisites

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##### Essential

- None

##### Recommended

- Course 8148- ADM940: Authorization Concept for SAP S/4HANA and SAP Business Suite

#### Course Contents

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- HCM Authorization Basics
  - Outlining HCM Authorizations
  - Creating User Master Records
  - Copying SAP-Delivered Roles



- General Authorization Checks
  - Outlining HCM Authorization Checks
  - Setting Up an Authorization
  - Defining e-Recruiting Authorization Objects
  - Defining Personnel Planning Authorization Objects
  - Defining Transaction Code Authorizations
  - Assigning HR Cluster Data Authorizations
  - Defining Customer-Specific HR Authorization Objects
  - Setting Up Authorization Verification
- Indirect Role Assignment
  - Assigning Roles Indirectly
- Period of Responsibility for Administrators
  - Determining the Period of Responsibility for Administrators
  - Outlining Time Logic for Data Access
- Payroll Authorization Objects
  - Defining Payroll Authorization Objects
  - Controlling Access to Schemas and Personnel Calculation Rules
- Authorization Check for Evaluations
  - Setting Up Selection Periods for Evaluations
  - Creating Authorizations for the HR: Reporting Object
- Structural Authorizations
  - Outlining the Structure of the Personnel Planning Data Model
  - Outlining Structural Authorization Profiles
  - Creating Overall Authorization Profiles
  - Generating Authorizations
  - Improving System Performance for Structural Authorization Profiles
- The Context Solution
  - Solving Context-Sensitive Authorizations
- Additional Aspects of the General Authorization Check
  - Outlining Organizational Key Authorization Checks
- Tips to Set Up Authorizations
  - Optimizing HR Authorizations